



Town Council Town Council Workshop Meeting
February 16th, 2022 @ 7:00 pm
VIA CONFERENCE CALL

7:30 pm Town Council Meeting

I. Call to Order:

II. Opening Ceremonies

- a. Roll Call:
- b. Pledge of Allegiance:
- c. Recognition of Visitors:
- d. Announcements:

III. Adoption of Agenda.

IV. Approval / Rejection of Minutes

- a. Approval/ Rejection of Council Minutes from the February 2nd, 2022, Town Council Meeting.
- b. Approval/ Rejection of Council Minutes from the February 2nd, 2022, Town Council Executive Session Meeting.

V. State Police:

VI. Town of Townsend Police Chief's Report

VII. Mayor's Report

- a. **ACTION ITEM:** Discussion and possible vote on hiring a Town Manager.
- b. **ACTION ITEM:** Discussion and possible vote on posting for the position of Town Clerk.

VIII. Reports

- a. Town Attorney Fred Townsend III
- b. Town Engineer Edwin Van-Otoo
- c. Town Manager
 - 1. **ACTION ITEM:** Discussion and possible vote to purchase 2018 International Code Council, code books for Townsend Town Hall.
 - 2. **ACTION ITEM:** Discussion and possible vote to purchase a body-worn camera and evidence management software for the Town of Townsend Police Department.

IX. Committee Reports

- a. **Finance Committee:** Chair: Mayor Miller, Co-Chair: Councilman Dugan
- b. **Human Resources Committee:** Chair: Mayor Miller
- c. **Public Works Committee:** Chair: Councilman Dugan, Co-Chair: Councilman Mertz
- d. **Land Use and Development Committee:** Chair: Councilman Lobdell, Co-Chair: Councilman Dugan

Town Meetings will be held in a virtual format. Those wishing to attend virtually may dial 1(301)715-8592. When directed, provide following meeting ID 827- 6421-7575# and then the following password 361631# to enter the meeting. If you choose to access the meeting online click the following link:

<https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at www.townsend.delaware.gov or by joining the meeting via computer.

- a. **ACTION ITEM:** Discussion, second reading, and possible vote of Ordinance 2022-001, An Ordinance to Adopt the 2020 Town of Townsend Comprehensive Plan Revision.
 - b. Discussion regarding Townsend Village II Homeowners Association request to waive 2021-2022 snow plowing invoices.
 - e. **Veterans Committee:** Chair: Councilwoman Clarke, Co-Chair: Mayor Miller
 - f. **Public Safety Committee:** Chair: Councilman Mertz, Co-Chair: Councilwoman Clarke
 - g. **Community Engagement Committee:** Chair: Councilwoman Clarke, Co-Chair: Councilman Lobdell
 - h. **Parks and Recreation Committee:** Chair: Councilman Lobdell, Co-Chair: Councilman Mertz
 - i. **National Wildlife and Historic Preservation Committee:** Chair: Councilwoman Clarke
- X.** Citizens Comments & Participation
- XI.** Adjournment.
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